



JOB DESCRIPTION



POST TITLE:	TEACHER
RESPONSIBLE TO:	HEADTEACHER
PURPOSE OF JOB:	<p>To be responsible for the education and welfare of children in a class, in accordance with the requirements of the conditions of employment of school teachers</p> <p>To work at all times in support of the school's mission statement and aims</p>

MISSION STATEMENT

As the pupils, parents, staff and governors of St Patrick's school:

OUR MISSION IS TO FOLLOW THE LOVING EXAMPLE SHOWN BY JESUS CHRIST

SCHOOL AIMS

As we serve the Catholic Christian communities on the Eastern side of Southampton, we aim to make our Mission Statement alive by:

- Working in partnership with parents to provide a happy and secure Christian environment in which the children will develop spiritually, intellectually, socially, physically and emotionally
- Providing a wide range of experiences and activities in Religious Education and all subjects of the National Curriculum to stimulate and extend each child fully
- Celebrating each person for their individual gifts and talents
- Demonstrating a genuine spirit of justice, care and reconciliation

THE ROLES AND RESPONSIBILITIES FOR WHICH YOU ARE ACCOUNTABLE:

A: As a class teacher

1. To support the Mission Statement of the school;
2. To share in the corporate responsibility for the education, well-being and development of all pupils;
3. To take responsibility for promoting and safeguarding the welfare of children in your care;
4. To support the school culture of teamwork;
5. To teach using a range of methods which are appropriate to the children's age, aptitude and ability;
6. To plan regularly and collaboratively in appropriate detail as agreed by the school;
7. To assess, record and report the development, progress and attainment of pupils including one annual written report;
8. To identify the particular needs of each child and plan your response to them;
9. To plan a differentiated curriculum ensuring the needs of all the children are met;
10. To direct and support classroom non-teaching staff in their daily work;
11. To discuss the needs of the children with colleagues;
12. To create an interesting and stimulating classroom;
13. To encourage independence, collaboration and co-operation;
14. To report pastoral, welfare and educational concerns to the Head teacher or Deputy DSL;
15. To share your strengths and knowledge with other staff;
16. To supervise the playground;
17. To lead collective worship and take assemblies when required;
18. To develop home / school partnership between yourself and the parents of those children in your class;
19. To maintain class and shared resources;
20. To attend school-based professional meetings and INSET;
21. To implement the policies agreed by the Governing Body including Health and Safety;
22. To treat information concerning individual children and families with confidentiality;
23. To perform such other duties as may be reasonably allocated to you by the Head teacher.

THE ROLES AND RESPONSIBILITIES FOR WHICH YOU ARE ACCOUNTABLE:

B: As a subject leader for a curriculum area (not applicable to NQTs)

1. To keep up to date with educational developments and action appropriately all information about a subject/specialist area;
2. To act as consultant to the staff, Headteacher and governing body;
3. To attend appropriate in-service and liaison groups;
4. To disseminate information to other staff;
5. To ensure delivery of programmes of study through schemes of work or Individual Education Programmes;
6. To manage and maintain relevant resources;
7. To manage the appropriate budget;
8. To organise and manage school-based development work in this area;
9. To manage and co-ordinate policies and guidelines, producing an annual action plan for the subject and reviewing it on a regular basis;
10. To monitor subject teaching and learning policies and guidelines and provide feedback to governors;
11. To monitor subject teaching and learning in accordance with the whole school self-evaluation cycle.